



SAFETY AUDIT

STABILIZATION CENTER (SC) SAFETY AUDIT TOOL

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STABILIZATION CENTER (SC) - SAFETY AUDIT TOOL

BACKGROUND

This tool is designed to support Nutrition partners in South Sudan to identify potential gender-based violence (GBV)-related safety risks at and around the Stabilization Centers.

Stabilization Center safety audits are participatory and practical tools that can be used to rapidly assess a facility's usability from the perspective of users, whose requirements are often ignored in standard design. It generally focuses on:

- a. The Stabilization Center structural design
- b. The Latrine for users (hygiene)
- c. Handwashing and bathing area
- d. General protection environment for women and children

FOCUSING ON THESE BROAD FOUR COMPONENTS, THE SAFETY AUDIT HELPS TO:

- Identify barriers that make it difficult for some people to use the facility independently
- Identify which features make the facility easy to use and which make it difficult to use for people with special needs (e.g. persons with disabilities)
- Identify any safety concerns around using the facility, especially for women and children
- Identify any changes needed to the facility and/or the surrounding area
- Make practical suggestions for changes/improvement.

GENERAL TIPS ON USING THIS TOOL

- The tool is divided into three parts: 1) Observation; 2) Community Consultation (through focus group discussions); and 3) Staff Consultation. Ideally, all components should be used together, but depending on time, staff capacity, etc. individual components of the tool can also be used independently.
- For Part 2 (community consultations), it is recommended to have a female enumerator. If it is not possible to translate this tool into the local language ahead of time and/or train someone who speaks the local language to collect the data directly, it is recommended to have a female translator.
- When forming the focus groups for Part 2 of the tool, consider the power dynamics that might affect some participants' ability to speak freely. For example, in some communities, older women may tend to dominate the conversation and younger women/adolescent girls may not have an opportunity to express their views unless there is a separate group just



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Nutrition Cluster



for them. Similarly, in some communities, unmarried women may feel less free to speak than married women may.

SUGGESTED PREPARATION STEPS PRIOR TO BEGINNING DATA COLLECTION

- The purpose of this tool is NOT to actively identify specific GBV cases or survivors. However, when discussing topics such as safety, some participants may choose to disclose their personal experience or the experience of someone they know. Before beginning the data collection process, it is important to ensure that enumerators are prepared for such disclosures, including training on psychological first aid (PFA) and the available GBV response services in the location (if there are any). If GBV response services are not available in the location where data collection is taking place, enumerators should receive training on the Pocket Guide¹ and/or have the GBV Pocket Guide app.

¹ <https://gbvguidelines.org/en/pocketguide/>



Name of site and county: _____ Name of the observer _____

Date of safety audit: _____ Time of safety audit: _____

PART 1: OBSERVATION/CHECKLIST			
#	Question	Check Yes/No	Explain
1	Does the SC have female staff? <i>[if there is any other cadre of staff at the site, please mention that separately]</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>Nurses</p> <p>Total number of staff <input type="text"/></p> <p>Number of female staff <input type="text"/></p> <p>Nurse aids</p> <p>Total number of staff <input type="text"/></p> <p>Number of female staff <input type="text"/></p> <p>Medical doctor</p> <p>Total number of staff <input type="text"/></p> <p>Number of female staff <input type="text"/></p> <p>Other category of staff</p> <p>Total number of other staff <input type="text"/></p> <p>Number of female staff <input type="text"/></p>
2	Does the location of the SC enable women with children to reach the facility safely without accompaniment?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, what are the likely risks for women and children on the way to the SC? <i>(presence of armed actors, checkpoints, etc)?</i>
3	Does the SC have a fence <i>(or are the SC buildings in an open location)?</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4	Is the SC compound well-lit at night?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
5	Is there a private consultation/nutrition or MIYCN counselling room/space for mothers and caregivers?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
WASH FACILITIES AT THE STABILIZATION CENTER			
6	Does the SC have a handwashing facility with soap?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If not, how far away is the nearest handwashing facility? <i>(estimate distance)</i>
7	Does the SC have clean drinking water?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If not, how far away is the nearest source of drinking water? <i>(estimate distance)</i>



8	Does the SC have lockable latrines (from the inside)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
9	Is it or are they separated by gender (<i>male and female</i>)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
10	Are the latrines user-friendly for people with disabilities?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
11	Is there a functional handwashing station with soap for latrines users?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
12	Does the SC have lockable showers/bathrooms (from the inside)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
13	Is it or are they separated by gender (<i>male and female</i>)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
14	If used at night, is the path and inside of the latrine lit?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
15	Does the SC have a system for separate disposal of sanitary protection wastes for women and girls in reproductive age?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
FOR GBV AND REFERRAL PATHWAY			
16	Have the staff working at the SC been trained on Gender Based Violence and Psychological First Aid (PFA)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
17	Has any staff been assigned as a focal person for GBV issues?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
18	Is there any GBV referral pathway/hotlines displayed inside the SC	Yes <input type="checkbox"/> No <input type="checkbox"/>	



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INTRODUCTION SCRIPT FOR PART 2 (COMMUNITY CONSULTATION FOR MOTHERS/CAREGIVERS OF CHILDREN ADMITTED AT THE STABILIZATION CENTER)

Hello. My name is _____ and _____ is the translator during our discussion (only if necessary). We work with _____ (organization) and we are interested in learning about your experience at this Stabilization Center.

It is your decision if and how you would like to participate in this discussion. You do not have to answer any questions that you do not want to answer. You may leave at any time.

I also want to be clear that we are here to listen and learn; there will be no payment or distribution related to the time we spend together today. However, this discussion will help improve the Nutrition services to help meet the needs of this community.

This discussion is confidential, which means that we will speak privately. We will not ask for your name and will not write it down. We will not link anything that is said to an individual person.

The questions we will ask you today are about your experience in and around this Stabilization center. If there are issues or problems you would like to tell us about, please share this information in a general way, rather than telling exactly about an incident or what happened to an individual person.

Mr/Ms/Mrs _____ is taking notes to make sure that we record our discussion accurately, and do not miss any of the information you share with us.

I might interrupt the discussion sometimes, but only to ensure that everyone who would like to participate has an opportunity to speak. I expect our discussion to last for a maximum time of 1 hour.

Do you have any questions for me before we begin?

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Initials of FACILITATOR: _____

Translation used: Yes No

If yes, the translation was from _____ (language) to _____ (language)

PART 2: CONSULTATION		
#	Question	Explain
1	How long have you been coming to this Stabilization center? (Optional question)	
2	Is the location of the SC safe and accessible?	If not, what are your concerns?
3	Have there ever been incidents where any of you faced harassment or other safety threats when using this facility?	If yes, describe the problems that occurred and to whom you reported it?
4	How is the behavior of staff (including guards) towards you or other caretakers?	
5	Do you feel safe with the presence of male staff/guards?	



6	<p>What is your opinion of sharing an admission room with men who are caregivers to their children admitted in the SC?</p> <p>Does it pose any risk for you at night?</p>	
7	<p>Are there armed actors in the vicinity that make it risky for you to move outside the SC for personal reasons?</p>	
8	<p>How does your family feel about your staying in the facility for your child's treatment?</p>	
9	<p>Have you heard of any women or children having problems or challenges when they visited this facility?</p>	<p>If yes, what happened?</p>
10	<p>If you experience any problems in this facility, where would you go to seek help /report the situation?</p>	



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INTRODUCTION SCRIPT FOR PART 3 (KEY INFORMANT INTERVIEWS):

Hello. My name is _____ and _____ is the translator *(only when necessary)* during our discussion. We work with _____ (organization) and we are interested in learning about your experience as a staff at this Stabilization center.

I want to conduct an interview with you and want to be clear that this is not a fact finding mission about what you failed to do but a process that can help the organization improve its program delivery in this area.

Our discussion will be confidential, which means that we will speak privately. We will not ask for your name and will not write it down. We therefore request you to be as open and truthful as possible as no report will be attributed to you.

The questions we will ask you today are about your experience in and around this Stabilization center. If there are any issues or problems you would like to tell us about, please share this information in a general way, rather than telling exactly about an incident or what happened to an individual person.

Mr/Ms/Mrs _____ is taking notes to make sure that we record our discussion accurately, and do not miss any of the information you share with us.

Do you have any questions for me before we begin?



PART 3: CONSULTATION WITH STAFF AT STABILIZATION CENTER			
#	Question	Check Yes/No	Explain
1	Have you seen or heard about any safety risks associated with this facility?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2	If one of the caregivers came to you and told you that she needed urgent help (<i>but did not specify why</i>), what would you do?		
3	[For locations with an established GBV referral pathways] Do you know about the referral pathway for GBV survivors like rape or domestic violence survivors?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4	Have you ever received training on gender-based violence?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, when and trained by which organization?
5	Have you ever received training on psychological first aid (PFA)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, when and trained by which organization?
6	Have you ever received training on prevention of sexual exploitation and abuse (PSEA)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, when and trained by which organization?
7	In your current job, have you signed a Code of Conduct with your organization?	Yes <input type="checkbox"/> No <input type="checkbox"/>	



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8	Do you have any suggestions for making the SC safer and more comfortable for the women and children?		
9	If the caregivers experienced any problems with this facility, where would they complain/report?		